



District of Taylor Public Works Employee General Tradesman

Taylor is one of the fastest growing communities in the Peace River region. Abundant recreational opportunities abound within District facilities and in natural settings of the surrounding area. A paramount benefit package supports Council's guiding principle of "Safety, Family, then Work."

The position of General Tradesman reports to the Director of Operations. The position will perform a wide variety of tasks that could include operation of heavy and light equipment, physical labour, etc. The position works an average of 40 hours per week. On call rotational coverage is a requirement, as well as working a rotational weekend schedule with the successful candidate also being required to live within municipal limits.

Applicant should have:

- Class 3 B.C. Drivers License c/w Air Brake Endorsement
- Clean Driving Abstract
- Previous experience in Municipal Infrastructure

Preferred Qualifications would include Level 1 E.O.C.P. Certification in Water Distribution, Water Treatment, Waste Water Collection and Waste Water Treatment. A physical fitness exam is a requirement.

A base rate of \$30.67/hour (2018 rate) is offered after completion of a three-month period of probation. The probationary period rate for the position is \$29.17/hour. E.O.C.P. certification levels are compensated at \$0.55 per approved level. The District also offers an excellent benefit package.

Further details may be viewed on the District website at www.districtoftaylor.com.

Please email resume including references, current driver's abstract and copies of all safety and first aid training certificates to the attention of the undersigned prior to **4:00 pm on Friday, February 1, 2019.**

Lisa Ford,
Executive Assistant
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District of Taylor
Box 300
Taylor, BC V0C 2K0



January 2019

**District of Taylor
Job Description
Department: Operations**

General Tradesman/Pipelayer

Classification: Public Works

Position Summary: The incumbent performs a variety of semi-skilled maintenance work in the construction, operation, repair and replacement of District water and sewage systems, roads and storm drainage facilities, buildings or any other portion or feature of the municipal infrastructure as deemed necessary.

The incumbent is also responsible for the operation of heavy and light equipment involved in the above activities and should be capable of doing minor maintenance and repairs on such equipment.

RELATIONSHIPS

Reports To: Director of Operations

RESPONSIBILITIES

General Tradesman/Pipelayer Core Duties:

- Performs physical labour and must have sufficient physical strength, stamina and coordination to permit the performance of heavy manual indoor and outdoor work in all weather conditions.
- Installs, repairs and regularly maintains municipal utility systems including water mains, hydrants, pump stations, well pumps, water services and sewer mains, services and lift stations.
- Maintains a variety of records relating to inspections, maintenance activity, stock levels, material usage, etc.
- Ensures the proper maintenance of tools and equipment by cleaning and checking tools and equipment after use and reports major defects to supervisor.
- Operates a variety of light and heavy equipment e.g. - packers, cutoff saws, chain saws, service van, backhoe, grader, vac truck, snowplow truck and municipal tractor.
- Performs all duties in conformance with appropriate safety standards.
- Acts in an "on-call" capacity on a rotational basis with other works crewmembers to deal with municipal issues/infrastructure emergencies on weekends and as required.
- Assists with Animal Control as required.
- Assists the Volunteer Fire Department as required during emergency situations.
- Attends and participates in courses, seminars and workshops as required.
- Performs other related duties as assigned by the Director of Operations.

QUALIFICATIONS

Specialized Skills/Knowledge:

- Specialized skills in one of the following areas: mechanics, carpentry, plumbing, the operation of loaders, backhoe, grader, etc. or any other related area.
- Sound knowledge of the English language.
- Ability to establish and maintain effective working relationships with community groups, the general public and various other external contacts as required.
- Self-motivated, ability to work with limited supervision and direction.

Position Requirements:

- Must live within District of Taylor municipal boundaries.
- Graduation from high school education or GED equivalent.
- Class 3 BC Driver's License with Air Brake Endorsement.
- Occupational First Aid Level 1.
- The completion of a physical exam to confirm their physical ability to complete labour intensive tasks.

Experience:

- Minimum two years' experience as a Water & Sewer Operator with Level 1 EOCP Certification in Water Distribution, Waste Water Collection and Water Treatment.
- Minimum of two years' experience (preferably in a municipal or other government environment) on a variety of heavy and light equipment, or an equivalent combination of training and experience.

POSITION DETAILS

Position Status: Permanent Full-Time

General Hours of Work:

- 40 hour work week, including rotational on-call responsibilities
- 8:00 a.m. to 5:00 pm, with a one hour lunch from 12:00 p.m. to 1:00 p.m.

Note: A split or flexible shift may be required during the time of snow removal operations or as required.